

The Kenworthy School

TUITION AGREEMENT 2017-2018

Name of Child		DOB	Placement Fall 2017		
Registration, Supply, & Tuition Fees					
Annual Registration Fee \$150				Annual Supply Fee \$150	
Payment Schedule	6 weeks – 24 months	2 year olds	3 year olds	Prekindergarten	Prekindergarten XL
<i>Month</i>	\$1450	\$1400	\$1350	\$1350	\$1350
<i>Semi Annual</i>	\$8500	\$8250	\$8000	\$8000	\$8000
School Fees					
Late Tuition Fee		\$35	Late Fee Dec or Jan		\$100
NSF		\$35	Late pick up		\$35

1. This Tuition Agreement applies to the months following the first day of school, Fall 2017 through August 31, 2018.
2. I understand that a requirement to secure an enrollment place for my child for the school year Fall 2017 through August 2018, is payment of the annual Registration Fee and Supply Fee with my Application for Enrollment each year that I register my child. I further understand these fees are not refundable.
3. I understand that a requirement to secure an enrollment place for my child for the school year Fall 2017 through August 2018 is payment of the first month's tuition. This payment of tuition is applied to my child's first month of attendance.
4. I understand that my child is Enrolled only upon issuance of a Notice of Enrollment from the Kenworthy School, which will occur upon completion of the application process.
5. I understand that my child is added to the class waiting list when my Application is complete and a deposit of \$500 is accepted, but is not enrolled until an appropriate classroom opening occurs and the application process is completed. Once space in a classroom is available, the Kenworthy School will contact me to discuss completing the application process. The Kenworthy School reserves this enrollment place for a reasonable length of time. After such time, I may hold the enrollment space by paying full tuition during the time my child is not in attendance. If full tuition is not paid to hold my child's space, the enrollment space goes to the next child on the waiting list. The option of declining enrollment and remaining in the same place on the waiting list is available to my child only one time.
6. Once enrolled my child will attend The Kenworthy School for the 2017-2018 school year, and I will pay full tuition unless I am transferred or withdraw my child for another unforeseen reason.
7. I may pay my tuition in 12 monthly, 2 semi annual or an annual tuition payment. In some exceptional situations I may pay tuition more frequently by special arrangement.
8. I understand that tuition is paid by debit card, EFT, and in previously arranged exceptional situations, by check.
9. If I pay the annual tuition in 12 monthly tuition payments, I understand and agree to pay the full annual tuition in equal installments by the second day of each month. *The monthly tuition payments are due from day of school opening, through August 1, 2018.*
10. I agree that payment of monthly tuition on or after the third day of the month includes a \$35.00 late fee.
11. I agree that when electronic funds processing cannot be completed due to insufficient funds, I will pay a \$35.00 fee.

12. If my tuition is delinquent by two weeks, my child will be withdrawn from The Kenworthy School until the past due and current tuition is received by the school. If this past due balance continues after 30 days, my child will be withdrawn from The Kenworthy School and the next child on the waiting list will be offered an enrollment place.
13. For my child to be reinstated at The Kenworthy School, once all past due tuitions have been received by The Kenworthy School my child may be placed on the waiting list with a waitlist registration date of receipt of past due tuition.
14. I understand that if my December or January tuition is past due at any time I will pay a \$100.00 surcharge each time the tuition is past due regardless of whether or not my child is in attendance. I agree to give four weeks notice before withdrawing my child, or I agree to pay a month's tuition for the month my child withdraws. I understand that the Kenworthy School is closed for a limited number of holidays each year, and full tuition payment is due for these months.
15. I agree to pay late charges of \$35.00 per fifteen minutes as assessed if my child remains at The Kenworthy School past the 6:00 PM closing time.
16. I understand that my child will be released only to those persons whose names I listed on the Application for Enrollment.
17. I understand that persons at the school notify me should my child become ill during the day and I will take my child from the school after such notification.
18. I understand that my child cannot attend The Kenworthy School until fever free (without medication) for 24 hours.
19. I understand that my child cannot attend The Kenworthy School with any sign of contagious/communicable disease.
20. The Kenworthy School may use photographs of my child for school newspaper articles, the school website, brochures or other marketing purposes. The Kenworthy School will notify me before such use.
21. I understand that any arrangement between a Kenworthy School employee or independent contractor and a member of my family is outside the scope of such employee's or contractor's employment, and shall defend and hold harmless The Kenworthy School for any such arrangements between me and a school employee. The Kenworthy School is not involved in or responsible for any such arrangement or agreement between me and any employee of The Kenworthy School, including but not limited to for extra-hour child care, transportation, tutoring or any other personal service, whether or not The Kenworthy School is aware of such arrangement.
22. I understand that teacher selection and class placement for my child is made by The Kenworthy School, and I agree to my child's placement.
23. I understand and agree with the mission of The Kenworthy School; I recognize that decisions at The Kenworthy School are made within the Kenworthy community and are made with the best interest of each child and family a primary consideration. I understand that my participation and support are essential to the educational success of my child.
24. When I have questions or concerns, I understand that I visit first with the classroom teacher, then the Program Director, the Director of Family Services or the Director of Operations. I also understand that the owners of the school Jean Hassen and Charlotte MacVane are available to me at any time.
25. I agree to report immediately issues of student safety to the school Director or the Director of Family Services.

26. I agree to make Tuition Payments as indicated below:

Tuition Payments will be made		Monthly	Semi-Annually	Annually
Tuition Payments will be made by		Debit Card via Procure	EFT via Procure	Other
Driver's License # Parent 1	State Issued	Signature of Parent 1 responsible for tuition payment		
Driver's License # Parent 2	State Issued			
		Signature of Parent 2 responsible for tuition payment		

27. I have read this tuition agreement carefully and I fully understand and agree to the contents of this document. I am personally responsible for my child's annual tuition for 2017-2018. I understand that my signature on this Tuition Agreement is a contractual commitment that my child will attend The Kenworthy School for the 2017-2018 school year and I agree to pay the annual tuition.

SIGNED:

Print Name

Date

